

Checklist for

(Fund Raising)

This checklist is for prepared to assess the requirements of the client.

Assessment Due: 2022-23

List of required documents are given below:

- 1 Legal Document (Trade License, Incorporation Certificate, ETIN, BIN, IRC/ERC)
- 2 Tax certificate with assessment copy
- 3 Audited Financial Statements (from the inception)
- 4 Management Financial Statement for the current financial year
- 5 3 Years Audited Financial Statements for all Sister concerns
- 6 Credit rating (latest)
- 7 Existing Liability Position (If Any)/Certificate
- 8 Existing group liability position
- 9 Sanction copy of the existing loan
- 10 Fund requirements with detail head wise utilization plan
- 11 Details of the securities that are going to be offered for the debt
- 12 Projected Financials for 5 Years
- 13 List of finished goods and raw materials items with individual unit price
- 14 Existing wages and payroll sheet
- 15 Ageing of debtors and creditors for an existing company
- 16 Major buyer and seller lists with a length of the relationship (origin of the company for export/import)
- 17 Average credit period for the customer
- 18 Inventory holding period for finished goods and for raw materials

Accfintax

Apt#5A (5th Floor), House-48/C, Road-11

Banani C/A, Dhaka-1213, Bangladesh

Phone: +880 1554 000 000

www.facebook.com/accfintaxbd

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